

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

SMALL COURTROOM

JULY 17, 2025, AT 9:30 A.M.

Unofficial Minutes

INVOCATION was given by County Board Member Susan Jacobs.

CALL TO ORDER – Chair Bickelhaupt called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL-Roll call shows Julie Bickelhaupt, Susan Jacobs, David Soldat, Melinda Appel, Jason Beyers, and William Iske present. Ronald Preston, Kevin Barnes and Christopher Flikkema were absent.

PUBLIC COMMENTS-No Public Comments.

CONSENT AGENDA- Chair Bickelhaupt presented the consent agenda for approval.

1. Approval of July 3rd Board Meeting Minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Jacobs, second by Appel to approve the consent agenda. Roll call vote shows Appel, Jacobs, Bickelhaupt, Iske, Soldat and Beyers all voting aye. Motion carried.

TABLED ITEMS- None

DEPARTMENT REPORTS

Animal Control-ACO Lisa Larson reported that nine dogs are in the pound at this time with three up for potential adoption. She was asked if the problem with the floors in the kennel area has been resolved. She is waiting for suitable weather so dogs can be kept outside while the repairs are being done.

Assessor- Deputy Assessor Koltin Dimmick reported that the office is continuing to input data for the reassessments of Rock Creek /Lima, Elkhorn and Wysox townships. He informed the Board that the only PTAB (Property Tax Appeal Board) case that was filed with the State has been dismissed.

Circuit Clerk- Circuit Clerk Patty Hiher was present advised no report.

County Clerk-County Clerk Amy Buss was present advised no report.

Emergency Management-Emergency Director Jim Klinefelter reported that the National Weather Service had determined it was straight line winds that did considerable damage to the Thomson/Riverview Area on July 9, 2026. He will be in Springfield next week to attend the signing of the generator grant.

He has several agencies that will be using the EOC for training purposes. He was asked to make the EOC schedule available to the County Chair.

GIS-Deputy Assessor Koltin Dimmick was present advised no report.

Highway-A monthly report was submitted. County Engineer Sara Renkes informed the Board that her department will be spraying weeds on Elizabeth Route, Zion and Scenic Ridge roads. She informed the Board she will have two claims for Bridge Aid at the next board meeting. The claims will be for Wysox and Washington townships.

Health Department-Dawn Holland was not present.

Probation-Probation Manager Officer Steve Brown informed the Board that he received a letter from the Administrative Office of Illinois Courts on how money collected for Probation fees must be spent. It stated that spending must be 70% for Client services and 30% for operational expenses. After reviewing his budget, 90% is spent on operational expenses and 10% on Client services. This will change the office budget requests since the General fund will have to support most of their operational expenses in the future.

Sheriff-Sheriff Ryan Kloepping reported that deputies that were involved in the June 26th incident in Savanna have returned to work. He stated that he and County Administrator Jachnicki met with an architect regarding the soffit and fascia project. They also looked at adding the iron steps and white pillars to the project. The architect will help write up the bid specs.

State's Attorney-State's Attorney Aaron Kaney was present advised no report.

Transit- PCOM Mary Maszk reported that the FY25-26 DOAP (Downstate Operating Assistance Program) has been approved but the FY2026 5311 has not. Those are federal funds.

Treasurer- Treasurer Lydia Hutchcraft reported that of the \$40,471,000 of Real Estate tax dollars to be collected this year, the County has collected \$24,157,000.

Zoning/Zoning Board of Appeals-Zoning Officer Jaicee Buckner reported that she has been in contact with the property owner of the old Mt. Carroll Motel located west of Mt. Carroll on U.S. Highway 52. He is working with the EPA on how to properly clean up the demolished building. The deadline for cleanup is August 20th.

County Administrator- County Administrator Robert Jachnicki reported that he will be attending a CIRMA conference on July 24th in Bloomington. He stated that at next month's Board meetings he will have the organizations present their budget requests. Department Heads will submit their requests at the September and October meetings.

AFFILIATE REPORTS

Blackhawk Hills Regional Council-No Report.

Business Employment Skills Team/Workforce-No Report.

Community Mental Health-No Report.

Emergency Telephone System-No Report.

Health Board-No Report.

Hotel/Motel Board-No Report.

Jo Daviess/Carroll Co. Joint Action Solid Waste Agency- No Report.

LRA-Monthly Report submitted.

NWILED-Monthly Report submitted.

Senior Services Board-No Report.

Tri-County Opportunities Council-No Report.

United County Council of Illinois-No Report.

Veterans Assistance Commission-Monthly Report submitted.

Whiteside/Carroll & Jo/Carroll Enterprise Zones-No Report.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee- County Board Member Iske reported he received a Safety Act Study from Loyola University Chicago that he needs to review and will then share it with the committee. A preliminary review shows that jail population has decreased.

Ad Hoc Transit Garage Committee-No Report.

Ad Hoc Planning and Development Committee- Chair Bickelhaupt reported they worked on survey questionnaires and the Mission statement at the last meeting.

Ad Hoc Highway Committee- County Board Member Appel reported they are determining their meeting schedule.

BUSINESS

1. Chair Bickelhaupt presented for Approval of Carroll County Trustee Resolution. County Clerk Buss explained the Resolution. Motion by Jacobs, second by Iske to approve. Motion carried.
2. Chair Bickelhaupt presented for Approval of Raffle License for Savanna Moose Lodge #1095. Motion by Jacobs, second by Appel to approve. Motion carried.
3. Chair Bickelhaupt presented for Approval of Raffle License for Lake Carroll Women's Club. Motion by Soldat, second by Beyers to approve. Motion carried.
4. Chair Bickelhaupt presented for Approval of Comprehensive Plan Mission, Vision, and Value Statements. Chair Bickelhaupt read the following:

Mission: To provide essential public services in Carroll County driven by fiscal stewardship and civic safety that enhance the quality of life for all residents and support efforts to create jobs and economic opportunities while preserving the unique characteristics of our rural community.

Vision: Rooted in our rural heritage and agricultural strength, we uphold the values of friendliness, morality, resourcefulness, and prudent oversight. We believe in preserving the character of our community while promoting integrity, accountability, and growth within all county operations.

Values: Integrity - we are honest, ethical and we honor our commitments. Innovation – we seek creative thinking, problem solving and expansion of services to the residents, businesses, and stakeholders. Accountability – we take responsibility for our actions and are transparent in the use of funds and delivery of services. Community – we believe in collaboration, communication, and partnerships in all aspects of county operation.

Motion by Jacobs to approve, second by Iske. Motion carried.

5. Chair Bickelhaupt presented for Approval of changes to Ordinance Chapter 800-County Highway and Roads. County Engineer Renkes explained the Ordinance. Under Sec. 800-2 Class III Truck Routes, Overall length of truck trailer-semitrailer combination she would like it changed to read 65 feet (it was submitted as 55 feet). Also, under Sec. 800-2, Truck tractor-semitrailer-trailer (double bottom combination) she would like it changed to read 60 feet (it was submitted as 65 feet). She asked to delete Sec. 800-7 Deposits on County Roads from the Ordinance since the State has a Litter Control Act. Motion by Beyers, and second by Iske to approve with those noted changes to Sec. 800-2 Class III Truck Routes on truck lengths and not include Sec. 800-7 Deposits on County Roads to the Ordinance. Motion carried.
6. Chair Bickelhaupt presented for Approval of Fairhaven Township Bridge Aid request to extend the culvert located on Fairhaven Road. The total estimate of the project is \$36,180. Request for County's Bridge Aid fund will be \$18,090. County Engineer Renkes explained. Motion by Jacobs, second by Beyers to approve. Roll call shows Iske, Bickelhaupt, Beyers, Soldat, Appel and Jacobs all voting aye. Motion carried.

EXECUTIVE SESSION-None

CHAIR REPORT- No Report.

APPOINTMENTS- None

Motion by Jacobs, second by Iske to adjourn at 10:20 a.m. Motion carried.

The next board meeting will be on August 7, 2025, at 4:00 p.m. in the small courtroom.

Minutes submitted by Amy R. Buss, County Clerk and Recorder